



## Portlethen & District Meeting Minutes

<b>Time &amp; Date</b>	<b>1:30pm on 22/03/16</b>		<b>Meeting Venue</b>	<b>Community Centre, Portlethen Academy</b>
<b>Present</b>	G. Pringle, J. Shackleton, M. Rodger, J. Milne, J. White, W. McMillan, H. Mutch, J. Robertson, N. Fraser, W. Green, D. Connolly, G. Read, H. Knox			
<b>Apologies</b>	J. Coull, G. Constable (AC),			
<b>Approval of minutes</b>	<b>Proposed</b>	John White	<b>Seconded</b>	Harry Mutch
<b>Matters Arising (not discussed elsewhere)</b>	<ul style="list-style-type: none"> <li>▪ Members to let G. Pringle know their choice of Polo Shirts or Sweatshirts and their Chest Size (S, M, L, XL, XXL.)</li> <li>▪ Norrie Fraser tried to investigate the surplus tools at Palmaris that may be of use to us, but no one was about, to will try again once Jeff Davidson Returns from Holiday</li> </ul>			
<b>Fundraising Publicity &amp; Recruitment</b>	<ul style="list-style-type: none"> <li>▪ Joint LEADER Funding application meeting, J. Schroeder and D. Tuckwood held a meeting with Alistair Cunningham of SALAG on 16 March. G. Pringle asked them about our applying for funding for a phase 2 of the work if we can raise our half the funding and they have asked for a breakdown of costs and timescales.</li> <li>▪ The Big Lottery Improving Lives Fund asked for a copy of our last accounts</li> <li>▪ The Peoples Health Trust, Community of Interest stage 1 application deadline for submissions is <b>Wednesday 13<sup>th</sup> April 2016 at 1pm</b>. If we decide to go for it, we will have to show that we serve a socially &amp; economically deprived area.</li> <li>▪ Members asked to think about what type equipment they would like in the Shed, woodworking, mechanical, other. To be discussed at our next meeting.</li> <li>▪ Social Sub-Committee to make arrangements for the Soup 'n Sandwiches event in the Porty Cabin on 7<sup>th</sup> of April. Volunteers required to make pots of Soup and plates of Sandwiches.</li> <li>▪ Our AGM will be held on the 3<sup>rd</sup> of May in the Community Centre and arrangements require to be made regarding agenda, auditing/checking our accounts, etc. Supporters of the Shed and the public would be invited.</li> <li>▪ JDC were going to carry on with the works knowing that they would be paid at some point, however our funding applications depend on us applying for funds for work to be undertaken. This puts us in a difficult position if we are awarded funds and the work has been undertaken. Now that the cabin is in position, the Building Sub-Committee to discuss halting the work until we have the funds in place to pay for it</li> </ul>			
<b>Building Progress</b>	<ul style="list-style-type: none"> <li>• Kevin Groundwater (The architect) has emailed to say that Building control confirmed that they are awaiting confirmation from their structural engineer and they have accepted the toilet provision.</li> <li>• Norrie Fraser to speak to architect and who has offered his services free of charge to ask if he could draw up a workshop layout of the workshop equipment.</li> <li>• No word from the Council regarding the capping of the toilets and the fixing of the roof</li> <li>• G. Pringle suggested a noticeboard should be located on the bricked up doorway of the to attract the attention of passers-by to our announcements and notices</li> <li>• Walter McMillan &amp; John Coull met Councillor Alison Evison, who is going to enquire who is responsible for the ground at the front of the Shed, which is currently an overgrown eyesore and hides the building.</li> </ul>			
<b>Current Financial Position</b>	<ul style="list-style-type: none"> <li>▪ Cash at bank, currently £ 20,970.36, but monies are due to JDC for work undertaken to date</li> </ul>			
<b>Letters, Emails, etc. (not discussed elsewhere)</b>	<ul style="list-style-type: none"> <li>▪ Emails from Holly Bruce, President of AUSA regarding Torch Parade on the 19<sup>th</sup> of March which had to be cancelled. They are planning a new event for some time in May</li> </ul>			
<b>AOCB</b>	<ul style="list-style-type: none"> <li>▪ The Lethen Arms have said that they would be willing to hold a fund raising event in aid of our Shed. Walter Mc Millan to discuss what events are popular in the Lethen Arms with them.</li> <li>▪ It has G. Pringle suggested setting up a 'deed of covenant' scheme, Members, supporters, the public could set up a Direct Debit with their Bank to pay a suggested amount (£5) per month into our Shed's Bank Account. Anyone depositing the suggested amount would contribute £60 per year. However, this would rise to £75 as we can claim Gift Aid on their donation.</li> <li>▪ Margaret Rodgers has been in touch with Minchies Chemists in Portlethen, who would like to put our Shed forward to their head Office for an award. G. Pringle to email them with further information</li> </ul>			
<b>Next Meeting</b>	<b>1:30pm on 5<sup>th</sup> April 2016 In the Community Centre, Portlethen Academy</b>			