



## Portlethen & District Meeting Minutes

<b>Time &amp; Date</b>	<b>1:30pm on 5/4/16</b>		<b>Meeting Venue</b>	<b>Community Centre, Portlethen Academy</b>
<b>Present</b>	G. Pringle, J. Shackleton, M. Rodger, J. Milne, W. McMillan, H. Mutch, J. Robertson, N. Fraser, W. Green, J. Coull ,G. Constable (AC), J. Davidson (JDC Ltd)			
<b>Apologies</b>				
<b>Approval of minutes</b>	<b>Proposed</b>	Bill Green	<b>Seconded</b>	John Robertson
<b>Matters Arising (not discussed elsewhere)</b>	<ul style="list-style-type: none"> <li>▪ Polo Shirts Size (S, M, L, XL, XXL,), several members tried on sample shirts and the consensus was that the shirts were a bit on the small size therefore every shirt ordered was increased by one size.</li> <li>▪ Norrie Fraser has been unable to find out about the surplus tools at Palmaris that may be of use to us, as Jeff has been on holiday</li> <li>▪ The overgrown ground at the front of the Shed, Margaret Rodger to speak to Landscape services</li> <li>▪ Members asked to think about what type of event we would want to have in the Lethen Arms, a Quiz? A Darts or Pool Tournament? Or other?</li> <li>▪ George Pringle still to investigate a Deed of Covenant and whether this would breach our Charity Status. George is also investigating a GoFundMe WebPage</li> </ul>			
<b>Fundraising Publicity &amp; Recruitment</b>	<ul style="list-style-type: none"> <li>▪ Joint Sheds LEADER Funding application meeting with Alistair Cunningham, George Pringle has sent Dawn Tuckwood the breakdown of costs and timescales she requested.</li> <li>▪ George Pringle has sent the information requested to Michies Chemists in Portlethen, who are recommending our Shed to their head Office for an award.</li> <li>▪ We won't be applying to the Peoples Health Trust, Community of Interest, as we don't serve a socially &amp; economically deprived area.</li> <li>▪ The Funding Group are still working on the Foundation Scotland application</li> <li>▪ Members asked to think about the equipment we would like in the Shed, woodworking, mechanical, or other. We have a Table Saw, Planner/Thicknesser, Tool Grinder and Bench Grinder.</li> <li>▪ George Pringle to ask AUSA if they would fund a Bandsaw as we have obtained a Planner/Thicknesser. We still need to purchase a Woodturning and an Engineering Lathe with milling attachment amongst other equipment.</li> <li>▪ Arrangements for the Soup 'n Sandwiches event in the Porty Cabin on 7<sup>th</sup> of April. John Coull and Bill Green to make pots of Soup and Walter McMillan John Robertson and George Pringle to supply plates of Sandwiches.</li> <li>▪ AGM will be held on the 3<sup>rd</sup> of May in the Community Centre and invitations have been sent out to Jason Schroeder, Jeff Davidson, Dr Clark, Alison Evison, Lynn Buchan and Gordon Constable. George Pringle and Margaret Rodger to make arrangements for auditing/checking our accounts,</li> </ul>			
<b>Building Progress</b>	<ul style="list-style-type: none"> <li>• No word from Kevin Groundwater (The architect) regarding the Building Warrant</li> <li>• Councillor Evison has been in touch to say that the Council have passed the capping of the toilets and the fixing of the roof onto Bancon for action.</li> <li>• Jeff Davidson said that JDC had completed the ramp for safety reasons as there would have been a sheer drop when the rear door was opened.</li> <li>• Norrie Fraser has spoken to his Architect friend and he will do a layout for us, but we will have to decide what equipment that we want or have and their actual footprint.</li> <li>• Building group to investigate the painting of the new back door, before the weather gets to it</li> </ul>			
<b>Current Financial Position</b>	<ul style="list-style-type: none"> <li>▪ Cash at bank, currently £ 10,895.71, after the deduction of the monies are due to JDC for work undertaken to date</li> </ul>			
<b>Letters, Emails, etc. (not discussed elsewhere)</b>	<ul style="list-style-type: none"> <li>▪ George Pringle has sent a letter to NE Scotland College enquiring if they had any redundant Engineering or Woodworking Equipment</li> <li>▪ George Pringle has sent a letter to B&amp;Q enquiring about their Community Re-use Scheme</li> </ul>			



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<b>AOCB</b>	<ul style="list-style-type: none"><li>▪ George Pringle suggested we investigate the Funding and Arrangements for Transportation of the severely disabled members attending the Shed. Most severely disabled members have a Care Manager who should be able to help with this</li></ul>
<b>Next Meeting</b>	<b>1:30pm on 19<sup>th</sup> April 2016 In the Community Centre, Portlethen Academy</b>