



Portlethen & District Meeting Minutes

Time & Date	1:30pm on 3rd May 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	G. Pringle, J. Shackleton, J. Milne, W. McMillan, J. Robertson, W. Green, G. Constable (AC),			
Apologies	M. Rodger, D. Connolly, H. Mutch			
Approval of minutes	Proposed		Seconded	
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> ▪ No progress on the surplus tools at Palmaris, ▪ George Pringle has spoken to Charles Sands regarding the SBA car boot sales in the Market Square every second week is available for a charity to run as their own event and the charity gets to keep all the £10 pitch fees. All charity dates have been taken for 2016. John Robertson has organized a pitch free of charge for 12th of June. ▪ George Pringle has produced a design for the Ground in front of the Men's Shed which Walter McMillan will forward to Ian Thomson for comment ▪ George Pringle has contacted the people that we invited to the AGM to inform them that it has been changed to the 28th of June. We need to organise Tea, Coffee, Guest Speaker, Display Material (Fundraising and Photos) and Posters. There was discussion on holding an Evening Event, but this would clash with the Community Council Meeting. ▪ George Pringle wrote to OSCR. They only hold contact details for the Principal Contact and if these details change we should log in to oscronline and change them. They say that we should hold a register of trustees and any changes to Trustees Should be noted in the Trustees Annual Report 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> ▪ The Foundation Scotland application completed still trying to get three quotes for woodturning lathe. ▪ Working on Age Scotland End of Grant Report, Shed Members who have not already done so, are asked to complete a Questionnaire, the Trustees have still to complete a Questionnaire to evaluate Age Scotland's support. George Pringle has consulted with Tim Green and was told we could wait until we are using the Portacabin, but this will not happen until the whole project has been signed off by the Clerk of Works ▪ We have not had the opportunity to ask AUSA if they would fund a Bandsaw rather than a Planner/Thicknesser, as they did not visit on our last Open Day. ▪ George Pringle has organised 'GoFundMe' and 'Total Giving' Webpages. However we need to give them details of our Bank Account and permission to credit and debit our account. George Pringle will discuss with Margaret Rodger when she returns. 			
Building Progress	<ul style="list-style-type: none"> • We were told that we will receive the terms of our CAT agreement by Friday the 22nd of April, however this has not materialised • The new back door in the Shed requires to be painted to prevent weather damage, Walter McMillan to discuss with Jeff Davidson 			
Current Financial Position	<ul style="list-style-type: none"> ▪ No update on the cash in the bank, but assumed to be the same as at the last meeting 			
Letters, Emails, etc. (not discussed elsewhere)	<ul style="list-style-type: none"> ▪ Afford Men's Shed have offered us the opportunity to purchase some tables which are 1200x600x800 at £25 each. They are of sturdy construction and are not stackable so transport could be a problem. The cost of hiring a van is £14/day plus petrol, mileage, etc. ▪ Email from the Clochandicter Editor requesting content for June Edition. George Pringle has re-vamped the Open Day Poster and has sent it to them ▪ Email from Ron Sharp informing us of Funding Opportunities. The 'Developers Fund' looks promising. George Pringle to email Karen McWilliams to ask if a Men's Shed would be a suitable project ▪ Email from Alistair McNair who will audit our accounts, requesting that we let him have first sight of our books and draft accounts by Mid May, George Pringle will arrange with Margaret Rodger when she returns. ▪ Email from Paul Collins, who is currently gathering information for The Robertson Trust's 2016 Annual Review who requested 2 or 3 photographs and some feedback from people who have benefited from our Shed E.g. some quotes or case studies from users of your service. George Pringle has sent them some photos of the Shed and Portacabin and a copy of the article written for the March Clochandighter ▪ Email correspondence with a Bruce Taylor from Bridge of Don who has offered us some tools, John Robertson and Bill Green to arrange transport. 			



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	<ul style="list-style-type: none">▪ Telephone call from Stuart Nelson who offered us some tools. George Pringle organised a drop them off and they are now in the shed.▪ Email from Kerry McFarlane of the Robertson Trust informing us of a funding opportunity specifically for Men's Shed. Maximum is £1000, so George Pringle has suggested that we apply for funds to landscape the area in front of the Shed, or for a Polytunnel
AOCB	<ul style="list-style-type: none">▪ Email from Holly Bruce, President of AUSA informing us of the events that they will be holding in place of the annual Torcher Parade, which are the Torcher Family Fun Day on Sunday 15th May 2016 at the Elphinstone Hall/Lawn from 12noon-4pm and the Torcher Throwback on Sunday 15th May 2016 in the Elphinstone Hall 7pm-10pm. We need to let Michelle Higgins (m.higgins@abdn.ac.uk) know by Friday 6th May, who will be representing the Shed.▪ Email from Michelle Higgins of AUSA inviting us to AUSA RAG's Annual Disbursement Ceremony on Monday 16th May from 6pm-8pm in the Sir Duncan Rice Library, Bedford Road, Aberdeen to celebrate and present you with the money fundraised for your Charity by the students of Aberdeen. John Robertson and George Pringle to attend▪ George Pringle suggested we change from a fortnightly to a monthly progress meeting and if there is the demand that we have two Open Days per month instead. We will have our meeting on May 17th as usual, but will change after that meeting▪ Email from Bernadette Dawkes from the Mearns and Costal Healthy Living Network to say that the gardening group will be starting in the course of the next couple of weeks, and she wanted to see if any of the members might be interested in coming along, or whether the Mens Shed would like to get involved? They will be working with Portlethen Primary School and Scotrail, to renovate and plant up a disused garden area at the school, and also to plant up Portlethen train station. George Pringle to invite her to our next meeting to discuss how the Shed can contribute to the project and inform her that Walter McMillan, Bill Green and John Shackleton have expressed an interest in getting involved.▪ Bill Green is to investigate holding another Roadshow in the Newton Arms▪ Gordon Constable has offered to hold a Workshop/Consultation with Members on programming the various tasks that require to be undertaken in order to open the shed. (H&S, First Aid, Workshop Supervision, etc.)
Next Meeting	1:30pm on 17th May 2016 In the Community Centre, Portlethen Academy