



## Portlethen & District Meeting Minutes

<b>Time &amp; Date</b>	<b>1:30pm on 3<sup>rd</sup> May 2016</b>		<b>Meeting Venue</b>	<b>Community Centre, Portlethen Academy</b>
<b>Present</b>	G. Pringle, J. Shackleton, J. Milne, W. McMillan, J. Robertson, W. Green, H. Mutch, B. Dawkes (MCHLN), J. Davidson (JDC)			
<b>Apologies</b>	G. Constable (AC), M. Rodger, J. White			
<b>Approval of minutes</b>	<b>Proposed</b>	H. Mutch	<b>Seconded</b>	W. Green
<b>Matters Arising (not discussed elsewhere)</b>	<ul style="list-style-type: none"> <li>• Bernadette Dawkes from the Mearns &amp; Costal Healthy Living Network an organisation which helps people to live independently, talked about the gardening group she has set up and which meets every Tuesday at 9.30am at the Reception at Portlethen Primary School. The Men's Shed will be involved once we are up and running, by making planters, etc. Jeff Davidson to enquire about the availability of plastic barrels to convert into planters.</li> <li>• Jeff Davidson to speak to Mike at Palmaris about the surplus tools</li> <li>• Car boot sale in the Market Square on 12<sup>th</sup> of June - Can members take their donations to the Shed for 10am on Friday the 10<sup>th</sup>.</li> <li>• Ground in front of the Men's Shed – Ian Thomson is off until the beginning of June, Walter McMillan to follow up</li> <li>• AGM still to organise a Guest Speaker, George Pringle to produce Display Material. John Shackleton to collate existing photos of the works and take new photos of the Shed, members, etc. Will have to be an afternoon event, to avoid a clash with the Community Council Meeting.</li> <li>• George Pringle to discuss with Margaret Rodger the GoFundMe' and 'Total Giving' Webpages when she returns</li> <li>• After discussion with Gordon Constable, we have put applying to the 'Developers Fund' on hold.</li> <li>• George Pringle to get the books to Alistair McNair to let him have first sight of our books and draft accounts</li> <li>• Unfortunately, nobody was able to represent the Shed at the Torcher Family Fun Day on Sunday 15<sup>th</sup> May</li> <li>• Bill Green and George Pringle attended the AUSA RAG's Annual Disbursement Ceremony on Monday 16<sup>th</sup> May in the Sir Duncan Rice Library, Bedford Road, Aberdeen and were presented with a cheque for £3,000 (£2,250 with £750 to come by the end of July) fundraised by the students of Aberdeen University. We requested £1,509 to purchase a bandsaw and were given the extra money as they had a very successful year and wanted to help us with the work to the building. George Pringle has emailed them to say thank you and invite the President Holly Bruce to our AGM.</li> <li>• The change from fortnightly to a monthly progress meeting and have two Open Days per month was put on hold until after the AGM, however it was recognised as a lot of work for the Secretary</li> <li>• Bill Green investigated holding another Roadshow in the Newton Arms, however the lounge bar is being converted into an Indian Restaurant, so we will put on hold</li> <li>• The Workshop/Consultation with Members on programming the various tasks that require to be undertaken in order to open the shed to be discussed at our next meeting</li> <li>• Polo Shirts are ready to be distributed to the Members</li> </ul>			
<b>Fundraising Publicity &amp; Recruitment</b>	<ul style="list-style-type: none"> <li>▪ The Foundation Scotland application completed and we are now applying to the Foundation's Henry Duncan Awards</li> <li>▪ Age Scotland End of Grant Report, - George Pringle to enquire when they require the forms to be submitted</li> <li>▪ AUSA have agreed to would fund a Bandsaw rather than a Planner/Thicknesser,</li> <li>▪ Phone call from the Big Lottery –Changing Lives asking questions such as Why can't we use the facilities at Westhill?, Who makes the decisions?, What say do the members have in the activities that we offer?, Do we own the building?' We received funds from other agencies, have we spent it and what stage is the works at?</li> <li>▪ Following a discussion with Walter McMillan, George contacted the Co-op to enquire about funding and was told that they do have some stores that have a Co-op Pioneer scheme where they raise funds for local community clubs etc. We were told that we would need to speak to our local store and they will advise the procedure we need to follow. John Coull to follow up.</li> </ul>			
<b>Building Progress</b>	<ul style="list-style-type: none"> <li>• Following the of Councillor Evison and the co-leaders of Aberdeenshire Council on the 12<sup>th</sup> of May we received an email with the provisional terms and conditions of our lease. We now require it to be read over by a legal expert</li> </ul>			



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	<ul style="list-style-type: none"><li>• Painting the new back door in the Shed to be undertaken by members</li><li>• George Pringle has created a draft workshop layout</li><li>• Our Building Warrant was approved on 11<sup>th</sup> May. Jeff Davidson to contact Kevin Groundwater to get an official set of plans</li><li>• Request made to Jeff Davidson for Quotes to install the windows in the Shed and move the door in the Portacabin and for his Plumber to investigate the watertank</li></ul>
<b>Current Financial Position</b>	<ul style="list-style-type: none"><li>▪ Cash in the bank, £ 11,155.97 as of May 14<sup>th</sup></li></ul>
<b>Letters, Emails, etc. (not discussed elsewhere)</b>	<ul style="list-style-type: none"><li>▪ Afford Men's Shed there is no rush in picking up the tables which are 1200x600x800 and £25 each.</li><li>▪ Stuart Nelson has donated another small Woodturning Lathe</li><li>▪ Email from Paddy Pollard asking if any members would be interested in helping him with his Racing Motorcycle, which he races at Knockhill and East Fortune</li><li>▪ Email from Jason Schroeder who suggests that we are represented at the Community Empowerment Act Event on Thursday 16<sup>th</sup> June 2016, 9.45am-2.30pm in Dickson Hall, Station Road, Laurencekirk, programme includes Participation, Community Asset Transfer and a live session on Participatory budgetary</li><li>▪ Email from Fraser Smart who manages the Home Renewables Advice team for Home Energy Scotland enquiring about the possibility of hosting talks/information sessions at Men's Sheds. George Pringle has offered them the opportunity to attend our next Open Day on the 26<sup>th</sup> of May</li><li>▪ Email from Councillor Evison who had the co-leaders of Aberdeenshire Council visiting Portlethen on Thursday the 12<sup>th</sup> of May and requesting that we allow them to see the Men's Shed.</li><li>▪ Email from <b>Holly Bruce</b>, President of Charities and Community at Aberdeen University Students' Association, who along with Granite City TV are putting together short video-footage of some of the charities we are supporting this year. George Pringle invited them to attend on the morning of Thursday of May the 12<sup>th</sup> as we would be at the premises</li></ul>
<b>AOCB</b>	<ul style="list-style-type: none"><li>• Jeff Davidson pointed out that as the Shed was a Construction Site, access should be restricted and Hi-viz jackets and Hard Hats should be worn</li></ul>
<b>Next Meeting</b>	<b>1:30pm on 31<sup>st</sup> May 2016 In the Community Centre, Portlethen Academy</b>