



Portlethen & District Meeting Minutes

Time & Date	1:30pm on 9th August 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	G. Pringle, J. Shackleton, W. McMillan, W. Green, H. Mutch, J. Robertson, J. White, J. Coull, G. Constable (AC), M. Rodger,			
j. White	J. Milne, G. Bowen			
Approval of minutes	Proposed	Bill Green	Seconded	J. White
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> • John Robertson has supplied 2 Hard Hat s and 2 Hi Viz waistcoats • George Pringle to contact Instant Neighbour to uplift a table from Mary McCallum • Margaret Rodger has emailed Matthew Cohen (Solicitor) regarding the lease, he was to send us the points that we should discuss with the Council • The date of the Car Boot Sale, has been put back to early September • Volunteers required to man the stall at the Portlethen Gala on the 13th of August from 12 to 5pm • George Pringle has ordered 275 of the new leaflets cost £85, Walter McMillan will collect • George Pringle has written an article for the September Newsey • Margaret Rodger has emailed from Maureen Watt MSP with an update regarding the response to our enquiry to the Cabinet Secretary Angela Constance regarding our complaint to the lack of funding opportunities • John Coull and George Pringle met with Hannah Collacott a Researcher at the University of Aberdeen, who is currently working on a project developing a new weight loss programme designed specifically for men. She may need more volunteers who will receive a £10 Amazon for their co-operation • George Pringle to contact Grampian Power Tools to ask when the Bandsaw will be delivered 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> • George Pringle and Gordon Constable have been working on an email to be sent to the Portlethen & District Community Council regarding our funding requirements, which they requested prior to us attending their meeting on August the 23rd • John Coull has approached Paul Melling to enquire if we can apply again to the Meikle Carewe again and has been told that we last time we were on the lower bracket, but we can apply to the higher bracket for £8-10,000 • We have had 1 donation to our online My Donate Page to date. Anyone who would like to donate can do so at https://mydonate.bt.com/charities/portlethendistrictmensshed • The sons of one of our members, Alan Shepherd ran a 'Neep's & Ned's' charity day in the Lethen Arms in Portlethen and have donated some of the money raised to the Shed. They have run this day for many years originally in memory of their brother who tragically passed away at an very young age. An enormous thank you must go to Claire, the Manager of the Lethen Arms and her staff who put on the Buffett and to the regulars of the pub for their support. George Pringle to write a 'Thank you' letter and acknowledge on our Facebook and WebPages 			
Building Progress	<ul style="list-style-type: none"> • Walter McMillan, Margaret Rodger, Gordon Constable John Coull & George Pringle held a meeting regarding the invoice received from JDC for £6,950 for work outstanding on Cabin and cutting costs. It was decided that we need tighter control of the project and although Jeff reiterated that he was in no hurry to be paid, questions need to be asked as to why he carried on when we told him not to do anymore work as we did not have the funds. We will also request a breakdown of his estimates and invoices as the amount charged for the ramp is excessive. We will gather as much information as possible before we seek another meeting to put these points to Jeff and discuss cost cutting. 			
Current Financial Position	<ul style="list-style-type: none"> • Cash in the bank, £ 11,976.40 			
Letters, Emails, etc. (not discussed elsewhere)	<ul style="list-style-type: none"> • Email from Alan Pumphrey of Banchory Men's Shed, whose members would like to visit our shed for a social visit and swop notes on one of our open days • Emails from several Shed's in the shire responding to Westhill Shed's initiative for holding regular get togethers • Email from OSCR Online saying that our Annual Return is now available to be completed online and as I'm the Principal Contact for the charity, I'll need to make sure I have the signed copy of our charity's accounts that we will be submitting to OSCR and we need to prepare and submit our Annual Return and accounts by accessing OSCR Online https://oscronline.oscr.org.uk/oscr by 30/04/2017 • Email from Alison Evison on a Dementia Friendly Portlethen event at Lethen Park on September 15th at 1830, Margaret Rodger and John Coull to attend • Email from Linda Crumlin of the Big Lottery informing us that our project comes to an end on 26.09.2016 and an End of Grant form is due to be submitted by then. • Email from Bernie Dawkes with a poster which outlines the services and activities that they currently provide for older people in the Mearns area and a poster promoting their search for volunteers. She also asked if they could might be able to work in partnership with our Shed by perhaps offering a handyperson service to older people living in Portlethen, or alternatively some of the members may be 			



Portlethen & District Meeting Minutes

	<p>interested in doing some driving for our transport service or shopping service etc. Members of the Gardening group have asked about whether we can perhaps work with some of your members in doing some wildlife gardening activities - such as making bird boxes etc together.</p> <ul style="list-style-type: none">• Email from Heather Marshall Finance Manager of Aberdeen University saying prior to processing the final tranche' of funding awarded I will need some additional copy receipts
AOCB	<ul style="list-style-type: none">• George Pringle has been nominated by Councillor Evison for a Council volunteer award• George Pringle and Bill Green have picked up a load of tools from a lady in Cove whose husband was a joiner. We need to find out about PAT's testing the electrical tools that have been donated.• A Soup 'n Sandwich lunch is to be held on our Open Day on the 25th of August, John Coull and Bill green will supply Soup and George Pringle and John Robertson to supply sandwiches. More volunteers required
Next Meeting	1:30pm on 23rd August 2016 In the Community Centre, Portlethen Academy