



Portlethen & District Meeting Minutes

Time & Date	1:30pm on 23rd August 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	G. Pringle, J. Shackleton, W. McMillan, W. Green, J. Robertson, J. White, G. Constable (AC), M, Rodger,			
Appologies	j. Coull, H. Mutch			
Approval of minutes	Proposed	J. White	Seconded	J. Robertson
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> • George Pringle has contacted Mary McCallum re Instant Neighbour to uplift a table • We will attend the Car Boot Sale on Sunday the 18th of September • Thanks to members who maned the stall at the Portlethen Gala on the 13th of August • Grampian Power Tools delivered the Bandsaw on the 10th of August • George Pringle wrote a 'Thank you' letter and has acknowledge the Lethen Arms for the donation received from their 'Neep's & Ned's' charity day on our Facebook and WebPages • At least 6 members of Banchory Men's Shed, will visit our shed for the Soup 'n Sandwich lunch on the 25th of August 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> • We have received a cheque for £1899 from Foundation Scotland for the purchase of a Woodturning Lathe • We are completing a bid to the Area Top-up Budget for £8,000 and will start on another bid to Meikle Carewe • Walter McMillan, John Coull, Margaret Rodger & George Pringle to attend this evening's Portlethen & District Community Council Meeting to make the case for funding 			
Building Progress	<ul style="list-style-type: none"> • Margaret Rodger, George Pringle, Walter McMillan, & John Coull had a meeting with Jeff Davidson regarding the cutting costs. Have requested an exact quote for installing floating floor, a new door and windows – We have to spend £6,040 (£4,540 AWA & £1,500 AUSA-RAG) by the end of September • We have received a Bill for £250 for the Soakaway Test, Margaret Rodger to enquire • We are seeking a meeting with Building Control regarding the Heating, Handrail and Alarms required for the Shed 			
Current Financial Position	<ul style="list-style-type: none"> • Cash in the bank, £ 11,975.27 			
Letters, Emails, etc. (not discussed elsewhere)	<ul style="list-style-type: none"> • Email from Michelle Higgins of AUSA-RAG who attached this year's guidelines and application form in case we are interested in applying. • Email from Tim Green (Age Scotland) Re the 'End of Project Report' he is coming to the Open day on the 29th of September • Email from OSCR who have commented on our WebPages, they say the trustees may wish to think about disclosing details about your meetings and activities on your website/facebook page. You could also consider publishing your accounts and, indeed, may already be doing this. It is a great opportunity for you to show the positive impact you are having in your community and Scotland (and perhaps beyond). • Email from KDP requesting an End of Project for the Meikle Carewe Award, George Pringle to complete and send Report, copy of the invoice and Photographs 			
AOCB	<ul style="list-style-type: none"> • Arrangements for the Soup 'n Sandwich lunch is to be held on our Open Day on the 25th of August, John Coull and Bill Green will supply Soup and Walter McMillan, George Pringle and John Robertson to supply sandwiches. • John Robertson has an acquaintance who is a Fireman, who has offered to help us with Risk Assessments • An email has been received from a possible member who has many skills but who is unable to attend our meetings as he is working, so from the 4th of October we will change the meeting schedule and have every other meeting in the evening starting at 7pm to attract new members who may be working and maybe have meetings every three/four weeks, more committee meetings and socials in the evening 			
Next Meeting	1:30pm on the 6th of September 2016 In the Community Centre, Portlethen Academy			