



Portlethen & District Meeting Minutes

Time & Date	1:30pm on 6th September 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	G. Pringle, J. Shackleton, W. McMillan, W. Green, J. Robertson, J. White, G. Constable (AC), M, Rodger, J. Coull, H. Mutch			
Apologies				
Approval of minutes	Proposed	J. Robertson	Seconded	John White
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> • Car Boot Sale on Sunday the 18th of September, John Robertson, John Coull, Bill Green & George Pringle to attend • Soup 'n Sandwich lunch on the 25th of August raised £122.02 plus £36 for raffle, Thank you to all who contributed • George Pringle has completed and sent an End of Grant Report, copy of the invoice and photographs for the Meikle Carewe Award • Arrangements have been made to hold evening meetings starting on October the 4th, we need to publicise 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> • Application sent to the Area Top-up Budget for £8,000 Karen McWilliam will put to the Area Committee on 20th of September • Walter McMillan, John Coull, Margaret Rodger & George Pringle attend the Portlethen & District Community Council Meeting on August 23rd and we have been awarded £2,500 towards the ramp • We have been awarded £350 by the Portlethen Academy Charities Committee • We have received a donation of £150 from a Mr Shand • We are starting a new application to the Meikle Carewe Wind Farm, which needs to be in by the 30th of September 			
Building Progress	<ul style="list-style-type: none"> • George Pringle, Walter McMillan, & John Coull had a meeting with Tony Julien from the Planning Department at Aberdeenshire Council regarding our Planning Application & Building Warrant, specifically <ul style="list-style-type: none"> ○ the Heating, - No restrictions on the type of Heating ○ Handrail – We need infill panels where the drop is more than 600mm ○ Alarms – We need an independent Fire Alarm and a CO detector only ○ Fire Curtain – We may get away with a fireproof ceiling in the void as there is a solid wall between the void and the 'Porty Cabin'. We need to supply photographic evidence ○ The Planning Officer said he would require the μ Value (Heat Loss Value) for the Portacabin • We have received an invoice from JDC for installing floating floor, a new door and windows – We have to spend £6,040 (£4,540 AWA & £1,500 AUSA-RAG) by the end of September • Margaret Rodger has been in touch with Ian Thomson and we have the go ahead to tidy up the area in front of the Shed • Margaret Rodger has enquired about the bill for the Soakaway Test and we have to pay the £250 • Volunteers required to cut the grass at the back of the shed on Monday the 12th of September 			
Current Financial Position	<ul style="list-style-type: none"> • Cash in the bank, £ 16,704.84 			
Letters, Emails, etc. (not discussed elsewhere)	<ul style="list-style-type: none"> • Email from Erin Rendall, a Social Worker within the Learning Disabilities team in Portlethen regarding one of her service users who she will bring along to the next Social on September the 29th • Email from Bernie Dawkes, Mearns and Coastal Healthy Living Network, who is looking into the use of the Porty Cabin for her group to use over winter, and is looking for help with making some bird boxes with gardening group members. • Email from Karen McWilliam regarding a funding event we were organising for 30th September 2016 and we are now writing to encourage you to attend and to give you more information about the day. The event is aimed at looking at alternative and innovative ways to fund community projects. George Pringle & Bill Green to attend • Email from the Big Lottery who want to celebrate some of the incredible projects we've funded over the last year, and because our project has had a small grant of up to £10,000 we are getting a chance to get up to £50,000 to help build on their successful project. It is a competition via an online entry form, television broadcast and a public vote. George Pringle to complete the online entry form and and say in 500 words, what our project has achieved so far, how you will develop it with up to £50,000 of funding, and how you would involve your community. 			
AOCB	<ul style="list-style-type: none"> • Walter McMillan to enquire about holding a Quiz Night in the Lethen Arms 			
Next Meeting	1:30pm on the 20th of September 2016 In the Community Centre, Portlethen Academy			