



Portlethen & District Meeting Minutes

Time & Date	1:30pm on 20th September 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	G. Pringle, J. Shackleton, W. Green, J. Robertson, J. White, M, Rodger, J. Coull, H. Mutch, G. Constable (AC)			
Apologies	W. McMillan,			
Approval of minutes	Proposed	W. Green	Seconded	Harry Mutch
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> • Car Boot Sale on Sunday the 18th of September, Alison Evison, John Robertson, John Coull, Bill Green & George Pringle attended and £43 was raised • Our next meeting on October the 4th, will be in the evening starting at 7pm we need to publicise • Bill Green, George Pringle, John Coull and Margaret Rodger cut the grass at the back of the shed on Monday the 12th of September • Walter McMillan has been on holiday and has not been able to enquire about holding a Quiz Night in the Lethen Arms. Parkinson's UK held a Quiz Night in the Lethen Arms in May and raised almost £1,000 • George Pringle has completed the online entry form for the Big Lottery Peoples Projects, with 500 words, on what our project has achieved so far, how we would develop it with up to £50,000 of funding and how we would involve the community 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> • George Pringle, John Coull and Margaret Rodger attended this morning's Council Area Committee Meeting, where our application for £8,000 from the Area Top Up Budget which was approved • John Coull & Margaret Rodger attended the Dementia Friendly Portlethen meeting at Lethen Park on September 15th • We have received £375 from the Portlethen Academy Charities Committee • We have received a donation of £150 from a Mr Shand • We are working on our application to the Meikle Carewe Wind Farm, which needs to be in by the 30th of September • We are working on the End of Project Report for the Awards for All, which the Big Lottery require by the 26th of September • We have been approved for the Co-op Local Community Fund, they will be re-launching Co-op Membership Scheme on 21st of September which means members will receive their new cards and will be able to choose a cause in their communities to support. Every time members choose Co-op branded products or service and use their Co-op Membership card, 1% of what they spend will go to their chosen cause until the end of the giving period on 18th March 2017. If members don't pick a cause then their 1% is shared out equally between all the local causes in their community. Any funds raised for your charity will be distributed shortly after the end of the giving period. 			
Building Progress	<ul style="list-style-type: none"> • The Building Sub-Committee need to seek a meeting with Jeff Davidson regarding our meeting with Tony Julian, the Planning Officer at Aberdeenshire Council regarding our Planning Application & Building Warrant there, to discuss a new estimate, specifically <ul style="list-style-type: none"> ○ the most economical type of Heating, as there are no restrictions on the type ○ the infill panels on the Handrail as they are only needed where the drop is more than 600mm ○ the Alarms as we only need an independent Fire Alarm and a CO detector. ○ the Fire Curtain as we have now sent photographs to the Planning Officer who has said that we have to Isolate the building from the 'Porty Cabin'. We need to find the most economical method of achieving this ○ The Planning Officer said he would require the μ Value (Heat Loss Value) for the Portacabin. JDC don't have this, but George Pringle has asked a Professor at Napier University to calculate it for us, but he has asked for more information which we need JDC to supply 			
Current Financial Position	<ul style="list-style-type: none"> • Cash in the bank, £ 9,954.84 			
Letters, Emails, etc. (not discussed elsewhere)	<ul style="list-style-type: none"> • 			
AOCB				
Next Meeting	1900 on the 4th of October 2016 In the Community Centre, Portlethen Academy			