



Portlethen & District Meeting Minutes

Time & Date	1900 on 29th November 2016		Meeting Venue	Community Centre, Portlethen Academy
Present	W. McMillan, M. Rodger, G. Pringle, W. Green, J. Robertson J. Coull, G. Read, H. Mutch, S. Davidson, J.Low, C. Bennett			
Apologies	G. Constable (AC), C. Pike, M. Dear, J. White			
Approval of minutes	Proposed	M. Rodger	Seconded	H. Mutch
Matters Arising (not discussed elsewhere)	<ul style="list-style-type: none"> The Audit has been amended and put onto our WebPages and the Annual Return to OSCR completed The End of Project Forms have been completed and returned to Age Scotland with the feedback forms and photos Members are reminded to ask for the Green Tokens when shopping at ASDA OSCR only require the Trustee Declaration Forms from new Charities, so we will keep them on file George Pringle has made contact with the AWPR, but we still require to register with SEPA 			
Fundraising Publicity & Recruitment	<ul style="list-style-type: none"> We can apply to the ASDA Foundation for funds, once we have an idea of what we require We attended the KDP community Cash event in the Jubilee Hall on the 23rd of November, but were not successful We are waiting to hear about our application to the NHS Grampian Endowment for £2,500 We have received an award of £5,821 from Meikle Carewe Community Fund We require members to collect tokens for the Evening Express ComunitEE Cash scheme, ask for the green tokens and put them in the Men's Shed box when next at ASDA and select the Men's Shed as their chosen charity for the Co-op Community Fund George Pringle sold the old car tax discs on eBay for £31 Our lunch on the 24th of November raised £182.50, thanks are due to all those who contributed 			
Building Progress	<ul style="list-style-type: none"> John Coull, Walter McMillan, Stewart Davidson and George Pringle had a site meeting Jeff Davidson and his Electrician and Plumber. There may be problem with the power supply as we will potentially have a large demand. Jeff's Electrician and the Councils Electrician require to meet and determine whether we need to have our own three phase supply, or whether we can get away with having a sub-meter. Some members have removed the old water tank, and whilst this is really helpful, members are reminded that we do not have insurance yet and that all tasks of this nature must be Risk Assessed 			
Current Financial Position	<ul style="list-style-type: none"> £15,933.86 at the bank 			
Letters, emails & phone calls not discussed elsewhere	<ul style="list-style-type: none"> George Pringle received an email from a friend informing him of a mini engineer's lathe for sale, which we have purchased for £70 plus £15 carriage Email from Jayne Sime who suggested promoting the Shed in smaller parts of the district. George Pringle has put information on the Muchals Village Association Facebook Page. If any members know of any similar Facebook Pages or Websites, can they let us know Email forwarded by Ron Sharp from the Newtonhill, Muchals and Cammachmore Community Council enquiring about the Community Asset Transfer Procedure Email from Bob Mackay of the Seaton Community Church in Aberdeen enquiring about the Community Asset Transfer Procedure Email from Sandra McKetchie of the Portlethen Primary School, asking for a volunteer to be Santa at the School Christmas Fair, Bill Green to play the part 			
AOCB	<ul style="list-style-type: none"> Christmas Open Day – Members are requested to bring two presents costing less than £1 with them for the Christmas game. We will be holding a Quiz on January 12th and a Soup 'n Sandwich on January 26th There will be a walk through the Kirkton of Maryculter Woods on Sunday the 11th of December at 2pm 			
Next Meeting	1330 on the 10th of January 2017 in the Community Centre, Portlethen Academy			